

Steps to Register for Availity Provider Portal

If you do not already have an approved clearinghouse, TriWest has partnered with Availity® to provide an easy, cost-free option to submit your claims electronically. With Availity's Basic Clearinghouse offering, you can submit claims electronically without any cost to your practice.

To submit your Department of Veterans Affairs (VA) Patient-Centered Community Care (PC3)/Veterans Choice Program (VCP) claims using the Availity Provider Portal, complete the actions outlined below.

Step One—Register with Availity

1. Go to [Availity](#) and click **REGISTER**.
2. Follow the online instructions to complete and submit your registration.
 - Refer to this [quick guide](#) for easy registration tips.
 - [Watch this demo](#) if you need a step-by-step demonstration.

Step Two—Complete EDI Enrollment with WPS

1. Click the following link [EDI Express Enrollment](#)
2. Indicate you are a health care provider
3. Select **5010 837 Professional Claim Inbound** or **5010 837 Institutional Claim Inbound**
4. Enter **70000** as the **Trading Partner ID** and click **Validate**
5. Select **VA Choice & PC3 Programs**
6. Review mock Agreement and click **Continue**
7. Enter your **Contact Information**
8. Enter **Clearinghouse Information**
 - Clearinghouse Company Name: **Availity LLC**
 - Clearinghouse Contact First Name: **Enrollment**
 - Clearinghouse Contact Last Name: **Department**
 - Clearinghouse Contact Job Title: **leave blank**
 - Clearinghouse Contact Phone Number: **8002824548**
 - Clearinghouse Extension (if applicable): **leave blank**
 - Clearinghouse Contact Email Address: aacenrollment@availity.com
9. Enter your **Business Name**
10. Enter a valid **Physical Address** for your business
11. Enter your **Tax ID**
12. Click on **Complete & Submit** to sign the agreement